TRAFFIC MANAGEMENT
4th Floor Alexandra House, 10 Station Road,
Wood Green, London, N22 7TR
www.haringey.gov.uk

Haringey LONDON

Temporary Traffic Management Order - Application form For Street Party 16(A)

TRAFFIC MANAGEMENT DETAILS	
STREET NAME(s) **(Where the party will be held)**	
LOCATION OF CLOSURE DETAILS ***PLEASE GIVE AS MUCH INFORMATION AS POSSIBLE FOR EXAMPLE, PROPERTY NUMBERS NEAREST JUNCTIONS ROAD NAMES ETC.***	
EVENT DATE	
CLOSURE TIMES (start/finish)	
DIVERSION ROUTE ***(If applicable)***	
DETAILS OF ANY ENTERTAINMENT BEING PROVIDED	

APPLICANT DETAILS	
CONTACT NAME	
ADDRESS	
POST CODE	
EMAIL ADDRESS	
CONTACT TELEPHONE	

Declaration: I hereby certify that all the information I have given in this application is correct and I undertake to conform to the under mentioned conditions.

Signed:	**Date:**

COSTS

The council has waived the fee for a Street Party.

DATES/TIMES
Application for the road closure must be made 6 weeks in advance of your event date.
The road should preferably be a cul-de-sac/quiet residential road and be closed until no later than: -

- **Midnight** on Fridays, Saturdays, and Sundays before a bank holiday; and
- **22:00** on Sundays and Bank Holidays.

The event should preferably finish 1.5 hours before these times in order for organisers to clear the road before it re-opens. Main roads, bus routes, bus diversion routes, and blue routes (Emergency vehicle routes) cannot be closed for street parties. In the event of conflicting road works in the vicinity of the street party the Council reserves the right to refuse the application.

WHAT IS REQUIRED

1) **A flyer, to show you have advertised this street party to the resident.**
2) **70% of resident's signatures**

These need to be sent with the application.

INSURANCE
no less than £5million for each claim. Insurance is more necessary if staging, maypoles or bouncy castles are used. No damage is to be caused to the carriageway, footway, street trees or street furniture. The street is to be left in a clean and tidy condition.

LICENSING
If you want to sell alcohol, or intend to provide entertainment to the wider public, or charge money for your event, you will need a Temporary Event Notice which is a type of temporary licence and costs £21. Contact the Council's Licensing office on 0208 489 8232 for enquiries regarding a Temporary Events

PUBLIC CONSULTATION
The applicant should seek agreement with all residents within the closed section of road and should obtain signatures providing evidence to that effect. Use the 'Street Party Resident Form' on the next page to indicate the results of the consultation. **One** signature per household only.

TRAFFIC SIGNAGE
The closed street needs to be indicated with appropriate temporary signing in accordance with the Traffic Signs Regulations and General Directions 2016 'Road closed' signs and 'no waiting'/traffic cones can be obtained from hire shops (e.g., HSS Hire) or purchased from road sign suppliers. All junctions adjoining the closed section of road should be signed. Diversion signs should be appropriately placed to direct traffic along alternative routes if necessary.

ACCESS REQUIREMENTS
Access must be always provided for pedestrian and emergency vehicles. The layout should be such that a clear route along the road could readily be made available for the passage of emergency vehicles. The minimum available width for vehicles should be 3.25 metres and 1.5 metres for pedestrians. Fire hydrants and hydrant marker posts should be kept clear of obstruction.

Please return the application form to **street.parties@haringey.gov.uk**
Any enquiries please contact Alicia.McGilvery@haringey.gov.uk

STREET PARTY RESIDENT SURVEY FORM

ROAD: ---------- ORGANISERS NAME----------

DATE: ---------- TIME ----------

TO WHOM IT MAYCONCERN

With reference to the above, the organisers have proposed to hold a street party within your road. In order for the street party to go ahead, Haringey Council has asked the organisers to obtain the views of the local residents. If you are in support of the event, please sign and give your details below. Please note that only one signature per household is required.

House No	Name	Signature	Date

House No	NAME	SIGNATURE	DATE

House No	NAME	SIGNATURE	DATE

House No	NAME	SIGNATURE	DATE

House No	NAME	SIGNATURE	DATE