**Standard applicant profile section 1**

|  |  |  |
| --- | --- | --- |
| **1** | **Reference number** |  |
| 1.1 | System reference Number |  |
| 1.2 | Your reference |  |

Please complete all the questions in the form.

If you have nothing to record, please state "Not applicable" or "None"

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2** | **Agent** | | | | | |  |
| 2.1 | Are you an agent acting on behalf of the applicant | yes |  | No |  | If no go to 3 | M |
| **2b** | **Further information about the Agent** | | | | | | |
| 2.2 | Name |  | | | | | |
| 2.3 | Address |  | | | | | |
| 2.4 | Email |  | | | | | |
| 2.5 | Main telephone number |  | | | | | |
| 2.6 | Other telephone number |  | | | | | |

| **3** | **Applicant details** | | | | | |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 3.1 | Name |  | | | | | |
| 3.2 | Address |  | | | | | |
| 3.3 | Email |  | | | | | |
| 3.4 | Main telephone number |  | | | | | |
| 3.5 | Other telephone number |  | | | | | |
| 3.6 | Applying as a business or organisation, including a sole trader | Yes |  | No |  |  |  |
| 3.7 | Applying as an individual | Yes |  | No |  |  |  |

| **4** | **Applicant Business** | | | | | |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 4.1 | Is your company registered with companies house | yes |  | No |  | If no go to 4.3 | M |
| 4.2 | Registration Number |  | | | | |  |
| 4.3 | Is your business registered outside the UK |  | | | | |  |
| 4.4 | VAT Number |  | | | | |  |
| 4.5 | Legal status of the business |  | | | | |  |
| 4.6 | Your position in the business |  | | | | |  |
| 4.7 | The country where your head office is located. |  | | | | |  |
| **4b** | **Business Address – This should be your official address – The address required of you by law to receive all communication** | | | | | | |
| 4.8 | Building name or number |  | | | | | |
| 4.9 | Street |  | | | | | |
| 4.10 | District |  | | | | | |
| 4.11 | City or Town |  | | | | | |
| 4.12 | County or administrative area |  | | | | | |
| 4.13 | Post Code |  | | | | | |
| 4.14 | Country |  | | | | | |